

LEADERSHIP PUBLIC SCHOOLS HAYWARD
LPS Hayward College Counseling Department Overview (DRAFT 03/2015 by CA)

This document is in draft mode doesn't not capture 100% of what the LPS Hayward Counseling Department does to build and sustain a thriving college going culture that results in 100% of our eligible 4 year college student to gain acceptance to 4 year colleges (typically between 75-80% of senior class). We are proud of the program we have built since the team came together in Fall of 2011 and our approach and techniques are constantly changing to reflect student/community need, counselor interest and talents and best practices.

The vast majority of links embedded are home grown and used as internal tools for our work.

Current Counseling Structure:

- 1 part time director of college counseling
- 2 full time counselors focusing on academic and college monitoring & planning
- 2 counseling interns

School Mission: LPS students will graduate from four year universities.

Counseling Mission:

- Students will value college and understand that intelligence is malleable.
- Students will be confident and believe they belong in college.
- Students will know the requirements and processes needed to enroll in 4 year colleges.
- Students will exhibit the personal skills and dispositions needed to graduate from college.

Advisory: Advisors foster an environment where students receive academic and social support allowing them to grow and achieve success in high school while preparing to transition to college.

- Counselors build and sustain our robust advisory curriculum to reflect the developmental needs necessary to develop a college going consciousness within our students.
- The counseling department utilizes advisory system as a vehicle to deliver timely, relevant and necessary college knowledge in regards to the college and financial aid exploration, planning and application process.

Counseling Vision:

1. Advisories, teachers and counselors care for and know their students.
2. Advisors teach college knowledge to provide students with additional social capital necessary to be successful HS and college students
3. Advisors and counselors prepare students to analyze an array of objective and subjective factors when making their college decision.
4. Advisors and counselors develop students' ability to self assess and plan for their success.
5. Advisors and counselors will prepare students to overcome the obstacles and detractors of college success.
6. LPS staff communicate high expectations, accurate feedback and honest encouragement.
7. Parents/Families support students on their path to college by being knowledgeable and informed about the college process.
8. Peer networks fostered at LPS support students' path to college and beyond.
9. Advisors and counselors feel competent in delivering timely, relevant and necessary college knowledge in regards to the college and financial aid exploration, planning and application process.

10. Counselors work effectively with school staff to ensure student success.

Table of Contents:

- [LPS Hayward Counseling Duties](#)

- [LPS Hayward Counseling Department Bios and Intern Testimonials](#)

- [Programs and Activities](#)
 - [College Prep Courses](#)
 - [Events & Programs](#)
 - [Advisory Threads/Themes](#)
 - [College Guidance Case Management](#)
 - [Additional Resources Provided](#)
 - [Parent/Family Engagement](#)
 - [College Going Indicators](#)

Programs and Activities:

- **College Prep Courses**

- All students will be enrolled in college preparatory program
- When appropriate, students will be encouraged to take five years to meet the CSU eligibility requirements
- A wide array of AP courses are available for students in grades 10-12th

- **Events & Programs**

- College Gear Up Day (11th Spring): Juniors spend an entire day with the counselors to create key college accounts, sign-up for the SAT and ACT, begin their college/major list, begin their “brag sheet”. Community College bound students will participate in a college tour to our local community college and also create key college going accounts.
- College Application Day (12th Fall): Seniors spend an entire day with the counselors to:
 - Complete their California State University Applications
 - Educational Opportunity Program Applications (if applicable)
 - Begin their University of California applications (if applicable)
 - Receive and Begin Updating their [College Application Tracker](#)
- Transfer Day (12th Fall): Seniors who are who do not meet the CSU admission index and are not eligible for admission via any program to a CSU will spend experience student life as a transfer student at UC Berkeley.
 - Receive and Begin Updating their [Community College Education Plan](#)
- Financial Aid Nights (12th): Students and parents receive help completing their financial aid application - FAFSA or CA Dream Application (for undocumented students). In addition helping students with their CSS profile for private schools.
- College Tours (9th - 11th):
 - All 9th - 11th graders visit a local college in November
 - 10th and 11th graders have the opportunity to participate in a week-long college tour in the Spring
- College Representatives: College representatives are invited to present to students (representatives from public, private, in-state and out of state colleges).
- PSAT (11th): 11th graders take the PSAT in October and receive assistance in setting up and utilizing their College Board My College Quick Start accounts which gives them access to FREE personalized SAT preparation, interest self-assessment, major and college search tools.
- Career Day: During a minimum day is the Spring, over 50 professionals from all career clusters present to students. Student select which presentations to attend.

Advisory Threads/Themes:

- 9th - 12th Lessons / Goals:
 - Build sense of belonging and community
 - One on One academic advising/support
 - Targeted lessons that develop students college knowledge
 - Project Based Learning
 - Targeted lessons on goal setting
 - Targeted lessons on monitoring their academic progress and predicting their college eligibility
 - Targeted lessons that support the college exploration, preparation and application process
 - Service - 9th, 10th and 12th all plan an advisory day of service in the Bay Area (April 17th)

- 9th Lessons / Goals:
 - Targeted lessons on academic mindsets and character traits
 - Project Based Learning on college exploration
 - Support the development of academic habits

- 10th Lessons / Goals:
 - Targeted lessons on self assessment / interest inventories related to career exploration
 - Understanding the difference between an “eligible” college application and a “competitive” applicant
 - Project Based Learning on career exploration
 - Support the development of academic habits

- 11th Lessons / Goals:
 - Exposure to college systems beyond public and beyond CA
 - Test Preparation
 - Assessing their college eligibility and making a plan to increase eligibility
 - Project Based Learning on building their college and major list

- 12th Lessons / Goals:
 - Targeted lessons/activities supporting the college application process
 - Targeted lessons/activities supporting the financial aid application process
 - Targeted lessons/activities supporting the transition (social & emotional) to college process
 - Increase independent work time and self-monitoring

- **Sample [FALL & SPRING Calendar](#) - always in draft mode, constantly adapting**

College Guidance Case Management

- [1:1 Senior Meetings in August/September](#) (Counselor, Parent & Student)
- Course Scheduling
- One on One Meetings (10th - 12th)
- Grade Level Advisory Meetings - Several each year per grade level supporting college planning and application and advisory lessons
- [Tracking of College Application and Financial Aid Steps](#)
 - [CC Matriculation College Tracker](#)
- Tracking of Community College FULL Matriculation Process
 - Community College Bound students participate in a step-by-step CC matriculation program that results in priority registration for our local community college and participation in transfer programs (for those eligible)
 - Goal is for students to be enrolled in Summer or Fall classes by graduation day.
 - There is also a goal of seamless transition from our IEP services to those offered by the college.
- Coordination of SAT, ACT, Subject Test registration (Including accommodations for IEP students)
- Coordination of ELM & EPT awareness and testing
- Socio Emotional Support (as necessary)

Additional Resources Provided

- Access to Updated Scholarship Lists
- Access to Updated Summer Program Lists
- College Rep Visits
- College Fly-Out Programs
- College Preview Days
- Community College Concurrent Enrollment
- [Credit Recovery](#): As early as possible, engage students in credit recovery programs (summer school and Cyber High / PASS Program), the goal is to have seniors begin their year “on-track”.
- [Support for Undocumented AB540 Students](#)
- Partnerships / Exposure to Key Programs
 - Wishbone
 - Summer Search
 - Gates Millennium Scholars Program
 - SMASH
 - COSMOS
 - Questbridge
 - Scholarmatch

[Parent/Family Engagement](#)

[College going indicators](#) this is an internal data tracker which counselors keep track of and refer to for program development.